



# Lake Region Solid Waste Authority

lrswa@lakeregionsolidwaste.org

913-952-2841

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## MINUTES

### Annual Meeting

Thursday April 27<sup>th</sup>, 2023

*Six Mile Chop House, 4931 W 6th St, Lawrence, KS 66049*

The following persons were in attendance:

Anderson County:  
Coffey County: Todd Bemis  
Franklin County: David Lee, Pat Campbell  
Linn County: Shaun West,  
Miami County: Eric Sandberg, Darryl White,  
Osage County: Ryan Fine, Fred Diver  
Staff: Shay Hanyak

### Board of Directors Meeting

#### **I. Call to Order / Roll Call**

Board Chair, David Lee, called the meeting to order at 1001 AM. A quorum was achieved.

#### **II. Approval of Agenda**

Pat Campbell made a motion to approve the agenda. Seconded by Darryl White. The agenda was approved without objection.

#### **III. Approval of Minutes**

Fred Diver made a motion to approve the minutes from January 19<sup>th</sup>, 2023, as presented. Eric Sandberg seconded. The minutes were approved without objection.

#### **IV. Election of 2022/2023 Officers**

Existing officers were as follows:

David Lee (Chair), Todd Bemis (Vice-Chair), Scott Garret (Treasurer).

A motion was made by Fred Diver to re-elect David Lee as the Chair, and for Todd Bemis and Scott Garret to remain as Vice-Chair and Treasure respectively. Seconded by Ryan Fine. The motion was approved without objection.

#### **V. Financial Review**

##### a) 2022 Internal Financial Audit Report

Todd Bemis made a motion to accept the audit report as presented. Seconded by Fred Diver. The motion was approved without objection.

##### b) 2023 Annual Dues / Invoicing

With approval from the group, the Regional Coordinator signed the invoices, and they were



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given to a representative from each county to deliver it to their individual county clerk for payment.

c) 2022 YTD Expense & Budget

Profit & losses were presented and compared to the 2023 Budget line items. Darryl White made a motion to accept the YTD financial reports as presented. Seconded by Pat Campbell. The motion was approved without objection.

## VI. Old Business

a) Expansion Initiative

The group discussed the next steps to take in order to arrange in-person meetings with the potential partner counties. David Lee accepted responsibility for reaching out through his Public Works network and will follow up with Shay to scheduled visits.

## VII. Adjournment

Fred Diver made a motion to adjourn the meeting. Seconded by Shaun West. The motion was approved unanimously and Board Chair, David Lee, adjourned the meeting at 10:29 PM.

## Solid Waste Management Committee Meeting

### I. Call to Order

Committee Vice-Chair, Darryl White, called the meeting to order at 10:30 AM. A quorum was achieved.

### II. Approval of Agenda

David Lee made a motion to approve the agenda. Seconded by Pat Campbell. The agenda was approved without objection.

### III. Election of 2023/2024 Officers

Existing officers were as follows:

Don Stottlemire (Chair), Darryl White (Vice-Chair), Shay Hanysak (Secretary).

Pat Campbell made a motion to maintain the same people and positions. Seconded by Todd Bemis. The motion was approved without objection.

### IV. Coordinator Report

a) TechSoup Membership

Shay provided highlights about membership – including reduced cost for subscription to QuickBooks Online

b) 2023 KOR WORKS! Conference

The group discussed highlights from the conference and the Lake Region's presentation. Recommended presenting on the Adopt -A-Bike program next year.

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## c) Education & Community Outreach

Shay provided an update on the beneficial effects of sending out our special Earth Day invites to schools within the region, where we received various responses and even a few requests for tours.

Shay will be attending the various local fairs again this summer to review 4-H and open class entries for our Sustainability Recognition Awards. A suggestion was made to award gift cards rather than personal checks this year in order to avoid any accounting discrepancies should people not cash their check.

## V. **New Business**

### a) 2022 KDHE Waste Tire Grant

KDHE received a total of sixty-five (55) grant applications. Eight (8) of those were from organizations within the Lake Region, where six (6) grants were awarded funding.

- Central Heights USD 288 (Franklin County) - \$1,773.00 for tables and benches
- City of Overbrook (Osage County) - \$2,176 for benches
- City of Louisburg (Miami County) - \$8,792.00 for tables
- City of Ottawa (Franklin County) - \$11,784 for tables and benches
- City of Osage City (Osage County) - \$31,306.00 Pour-In-Place
- Ozark Colony Cemetery District (Anderson County) - \$3,834 for benches

The City of Louisburg and USD 416 Louisburg School District were not recipients because they submitted more than one application and/or has been awarded funding in the past.

### b) 2023 KDHE Solid Waste Grant

The Lake Region will be submitting our own grant application to help improve and increase our education and outreach efforts, where we are interested in creating more interactive and in-person presentations, improving online access to county specific recycling information, and increasing recognition for community projects.

Lakemary is another organization from within the Lake Region that is expected to apply for their composting initiatives.

## VI. **Old Business**

### a) 2023 SWMP 5-Year Review

The group had a brief discussion of upcoming expectations, where data for the last 5 years will need to be submitted to Shay so that she can update the necessary section and tables within the plan. Hopefully this update can be done to include any new countries from our expansion initiative.



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b) Can'd Aid: Crush it Crusade.

Shay will continue to work with the various fair boards to coordinate the dates and logistics to set up the recycling collection container and how to get them to the associated recycling center for processing.

**VII. Schedule Next Meeting(s)**

July 20<sup>th</sup> @ 9:00 AM in Miami County

October 19<sup>th</sup> @ 9:00 AM in Franklin County

**VIII. Adjournment**

Fred Diver made a motion to adjourn the meeting. Seconded by David Lee. The motion was approved unanimously and Committee Vice-Chair, Darryl White, adjourned the meeting at 12:01 PM.

The group left the restaurant, travelled separately, and then regathered at the Hamm Material Recovery Facility (MRF) at 26195 Linwood Road in Lawrence for a private tour of their operations.

Minutes recorded by: Regional Coordinator, Shay Hanyak