



# Lake Region Solid Waste Authority

lrswa@lakeregionsolidwaste.org

913-952-2841

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## MINUTES

### Quarterly Meeting

Thursday October 20<sup>th</sup>, 2022 @ 9:00 AM

*Linn County Courthouse Annex | 306 Main Street | Mound City, KS*

The following persons were in attendance:

Anderson County:  
Coffey County: Todd Bemis, Jeff Beyer  
Franklin County: Don Stottlemire, David Lee, Pat Campbell  
Linn County: Al Doan, Shaun West  
Miami County: Darryl White, Eric Sandberg  
Osage County:  
Staff: Shay Hanysak

#### **I. Call to Order**

Committee Chair, David Lee, called the meeting to order at 9:11 AM. A quorum was achieved.

Linn County will be investigating having Jessica Hightower, Director of Economic Director appointed as the Alternate on the Board for Linn County

#### **II. Approval of Agenda**

Todd Bemis made a motion to approve the agenda. Seconded by Don Stottlemire. The agenda was approved without objection.

#### **I. Approval of Minutes**

Pat Campbell made a motion to approve the minutes from July 21, 2022, with one correction to Section VII Adjournment; changing the person who made the motion to adjourn from Don Stottlemire to Todd Bemis. Seconded by Eric Sandberg. The amended minutes were approved without objection.

#### **II. Financial Review**

##### **a) 2022 YTD Expense & Budget**

Profit & losses were presented and compared to the 2022 Budget line items. Jeff Beyer made a motion to accept the YTD financial reports as presented. Seconded by Shaun West. The motion was approved without objection

##### **b) 2023 Proposed Budget**

Various scenarios of proposed income and expenses were presented for review and discussion. It was agreed that the Annual Dues will remain at \$4,600 per county and the Adopt-A-Bike Program reimbursement will remain a \$3,000. The Regional Coordinator salary will continue at 29 hours/week, where reserve funds will be used to offset the extra



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expense. Line items for the KDHE Grants will be included to show the use of reserve funds for the purchase of signage on the cargo container as part of the Solid Waste Grant.

Shay will update the spreadsheet and send it out for final approval via email vote.

### III. Coordinator Report

#### a) 2022 SWANA Conference

David Lee, Pat Campbell, Jeff Beyers and Shay Hanysak attended the Annual SWANA Conference on Sept 21-22. Highlights from the presentations were discussed.

##### i. *Safety Ambassador*

Shay reported that she will be assisting the Kansas Chapter as a Safety Ambassador. She was invited to attend a recent Safety Day at HAMM landfill. The group discussed holding similar Safety Days or Earth Day events at county transfer station and Coffey County Landfill

#### b) 2023 KOR Conference

The annual Conference for 2023 is scheduled for April 18-20 at Hilton Garden Inn in Manhattan. Rooms can be booked already. Shay reported that next year the schedule for Tuesday will include the 8-hr HHW Training and composting breakouts. The recycling breakout will be scheduled for Wednesday, so that anyone who attends the training won't miss out on any of the recycling sessions.

The group discussed the potential of presenting at the conference or leading a roundtable discussion to highlight rural recycling. Shay will contact JR to see if he might be interested in being our presenter.

#### c) Education & Outreach

##### i. *National Recycling Day (Nov 15<sup>th</sup>)*

There are no special events planned. Shay will promote the day through social media and Q4 newsletter

### IV. Old Business

#### a) Can'd Aid: Crush it Crusade Grant Application

Shay has been in contact with the grant Administrator, where there was discussion about expanding the educational component to present specific information/instruction to the various groups who are coordinating the events. Shay will keep in contact with the Administrator to discuss potential revision to the project scope and continue to follow up on the application status.

Shay has requested that each county provide her with contact information for the major events that take place in their county.



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## b) Strategic Plan

The group will continue to work collectively to investigate new ideas and initiatives that will drive improvement and expansion. The upcoming 5-year review of the Solid Waste Management Plan will provide opportunities for goal setting and projects for potential grant funding requests.

### i. *Expansion Initiative*

Shay presented to the Lake Region RC&D on Oct 4<sup>th</sup>. Content from that presentation was used to put together an outline that can be presented to other counties that might be interested in joining the Lake Region. Shay will send the outline to the subcommittee members, David Lee, Darryl White, and Todd Bemis.

Shay will follow up with Jeff Walker at KDHE to see if he has more specific suggestions or tips for the expansion.

## V. **New Business**

### a) SWMP Annual Review

The annual review of the SWMP is coming up. Since none of the counties have added any new equipment or major changes to their process, the updates will likely just involve updating the names listed for the Board and Solid Waste Management Committee.

The 5-year review is schedule for 2023. Shay will review the listed requirement in our files and contact Jeff Walker from KDHE to compile a list of dates and tasks that will be required.

### b) Grant Opportunities

#### i. *Bike for People*

Application due date is October 31. It is difficult to find grant that will cover regular operating expenses like fuel and parts. Don will let Shay know if there are any specific equipment or supplies that might be needed.

#### ii. *EPA Grants*

Federal grant opportunities are expected to be released this fall – Solid Waste Infrastructure for Recycling, with \$55 million per year through 2026 and Bipartisan Infrastructure Law with \$15 million per year through 2026.

MARK's Solid Waste Management Council was hosting a meeting to brainstorm project ideas and potential partnerships to take advantage of these grants. Their meeting was at the same time as ours, so Shay will reach out to see if the meeting was recorded and can be shared.

There was an interested in knowing if the federal money will trickle down to be administered through the State. Shay will reach out to KDHE to see if they have any insight.



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iii. *KDHE HHW Grant*

This grant has an open application period. Shay requested that counties think about any new equipment or process upgrades that might be helpful going forward, where we could apply for these funds.

Discussion about applying for education and outreach efforts, specifically hosting special collection days. Osage county is not currently permitted for HHW collection, so Shay will contact KDHE to ask about applicable permitting requirements for such an event

c) KDHE Grant Audits

KDHE notified Shay that they will be performing grant audits on Oct 26<sup>th</sup>, where they plan to visit and review the bench project in Osawatomie and cargo container in Ottawa. Shay will meet up with them to be present during the visit.

## VI. **Schedule Next Meeting(s)**

January 19<sup>th</sup> @ 9:00 AM in Osage County. Shay will confirm with Ryan that Osage can host that day, otherwise Miami County will be the backup host.

Annual Meeting on April 27<sup>th</sup> @ 9:00 AM. Meeting moved back one week to accommodate the KOR Conference. Shay will reach out to HAMM to schedule a tour, where we can hold the meeting in the Lawrence area.

July 20<sup>th</sup> @ 9:00 AM – Location TBD

October 19<sup>th</sup> @ 9:00 AM – Location TBD

## VII. **Adjournment**

Todd Bemis made a motion to adjourn the meeting. Seconded by Eric Sandberg. Motion passed. Board Chair, David Lee adjourned the meeting at 10:47 AM

Minutes recorded by: Regional Coordinator, Shay Hanyasak