



Lake Region Solid Waste Authority

lrswa@lakeregionsolidwaste.org

913-952-2841

MINUTES

Quarterly Meeting

Thursday July 21st, 2022

Coffey County Courthouse, 110 S 6th Street, Burlington KS 66839

The following persons were in attendance:

Anderson County:
Coffey County: Todd Bemis, Jeff Beyer
Franklin County: Don Stottlemire, David Lee, Pat Campbell
Linn County: Al Doan
Miami County: JR McMahon, Darryl White
Osage County: Ryan Fine, Glen Tyson
Staff: Shay Hanysak

I. Call to Order

Committee Chair, David Lee, called the meeting to order at 9:00 AM. A quorum was achieved.

Introduction of Ryan Fine from Osage County, who will be filling the county appointment on the Board as Glen Tyson's has retired and will continue to serve as a private citizen.

II. Approval of Agenda

Don Stottlemire made a motion to approve the agenda, with the addition of an Executive Session as the first item. Seconded by Glen Tyson. The amended agenda was approved without objection.

I. Executive Session

Don Stottlemire moved to enter into executive session for 15 minutes. Seconded by Glen Tyson. The group was in executive session from 9:01–9:15am. No action taken

Todd Bemis moved to enter into executive session for 15 minutes. Seconded by Don Stottlemire. The group was in executive session from 9:15-9:25am. No action taken

II. Approval of Minutes

Glen Tyson made a motion to approve the minutes from May 5, 2022. Seconded by Don Stottlemire. The minutes were approved without objection.

III. Financial Review

a) 2022 YTD Expense & Budget

Profit & losses were presented and compared to the 2022 Budget line items. Don Stottlemire made a motion to accept the YTD financial reports as presented. Seconded by Darryl White. The motion was approved without objection



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III. Coordinator Report

a) Grant Writing Workshop

Shay provided highlights from the workshop she attended June 29, 2022.

b) Education & Outreach

i. *KACEE Green School Leader Training*

Shay reported that she had successfully complete the Green School Leader Training Course. An additional eeDoubleCourse somehow got wrapped into the enrollment process, but KACEE agreed to defer that potion until the fall semester to see what Shay's workload was like at that point.

ii. *Sustainability Recognition at County Fair*

The Lake Region will be sponsoring a special class/category at the Miami and Linn County Fairs. Shay reported that she had already attended the Franklin County Fair and given out two awards. She was prepared to attend the Coffey County Fair after this meeting and hopes to be able to attend at least one fair in each county this year.

iii. *County Websites / Social Media*

Shay will continue to try and work with each county to connect with their IT and Public Relations personnel. Shay has a contact who she believes will assist in creating professional photos of recycling materials that could be distributed for use on all of the county websites in order to create uniformity

iv. *KOR Roundtable*

The KOR Board is hosting a roundtable at Superior Essex on July 27th. Shay will be attending to represent the Lake Region.

IV. Old Business

a) Secure Website for Board Access

A secure page was created for Board / Committee member to be able to access relevant organization or administrative documents. Content will be updated or added as needed by the Regional Coordinator.

b) Can'd Aid: Crush it Crusade Grant Application

The Regional Coordinator submit a grant application for the purchase of recycling containers and storage carts to be used at county fairs and other large public event within the county. A response was provided by the organization's contact indicating that they had a delay in their funding, so the Regional Coordinator will keep in contact and continue to follow up on the application status.



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c) 2022 KDHE Solid Waste Grants

There were three applications submitted from within the Lake Region, where two were from Lakemary (for paper shredders and composting equipment) and the third was from Osage County for a new track loader to sort recycling. The KDHE Grant Advisory Committee has met, but the final list of awardees has yet to be approved by the State, so we are still waiting for the result to be published.

d) SWANA Membership

The group discussed the value in having the Regional Coordinator joining SWANA to represent the Lake Region. Annual membership dues were reported to be \$245. JR McMahon made a motion to approve the purchase of a membership for Shay Hanysak, as the Regional Coordinator, and also have her register to attend the upcoming conference for the Kansas Chapter. Seconded by Jeff Beyer. The motion was approved without objection.

e) Mission, Vision & Values

The group reviewed the proposed Mission, Vision, and Values. JR McMahon made a motion to approve them as presented. Seconded by Darryl White. The motion was approved without objection.

The Regional Coordinator will update the website accordingly and work to create a layout for a new conference banner that can be used at public events.

f) Strategic Plan

The group agrees to continue to work collectively to investigate new ideas and initiatives that would drive improvement and expansion. The upcoming 5-year review of the Solid Waste Management Plan will provide a perfect format for new goal setting.

V. **New Business**

a) HHW Annual Report

The annual Household Hazardous Waste report is due to KDHE by August 31st. The Regional Coordinator requested that each county submit their individual datasheet to her by August 15th, so that she can compile the data for the entire Lake Region and submit the final report to the State by the deadline.

b) Expansion Subcommittee

David Lee, Todd Bemis and Darryl White volunteered to serve on a Subcommittee to explore the possibility of expanding the Lake Region by including neighboring counties. Committee members will reach out to contact counties that have shown an interest in joining our Authority in the past. David Lee will work with the Regional Coordinator to prepare an outline to highlight our recent success and the potential benefit of joining our group.



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VI. **Schedule Next Meeting(s)**

October 20th @ 9:00 AM in Linn County

JR McMahon reported that Eric Sandburg will be replacing him as the county appointee for Miami County as he is retiring. JR has elected to continue to serve on the Solid Waste Committee as a private citizen.

VII. **Adjournment**

Don Stottlemire made a motion to adjourn the meeting. Seconded by Glen Tyson.

Board Chair, David Lee adjourned the meeting at 10:47 AM

Minutes recorded by: Regional Coordinator, Shay Hanysak

DRAFT