



Lake Region Solid Waste Authority

lrswa@lakeregionsolidwaste.org

913-952-2841

MINUTES

Quarterly Meeting

Thursday July 15th, 2021 @ 9:00 AM

Franklin County Commission Chambers | 1428 S. Main Street | Ottawa, KS

The following persons were in attendance:

Anderson County:
Coffey County: Todd Bemis
Franklin County: Don Stottlemire, Pat Campbell, David Lee
Linn County: Al Doan, Shaun West
Miami County: JR McMahan
Osage County: Glen Tyson
Lake Region: Shay Hanysak
Guests: Jeff Beyers, Ripple Glass

Board of Directors Meeting

I. Call to Order

Board Chair, JR McMahan, called the meeting to order at 9:03 AM. A quorum was achieved.

II. Approval of Agenda

Don Stottlemire made a motion to approve the agenda as presented. Al Doan seconded. The agenda was approved without objection.

III. Approval of Minutes

Glen Tyson made a motion to approve the minutes from April 23, 2021 as presented. Seconded by Pat Campbell. The minutes were approved without objection.

IV. Financial Review

a) 2021 YTD Expenses & Projections

LRSWA profit & losses were presented for April through June, 2021 (Q2) and compared to the Budget line items. Todd Bemis made a motion to accept the 2021 year-to-date financial reporting as submitted. Seconded by Don Stottlemire. The motion was carried without objection.

Shay Hanysak notified the Board that the annual insurance payments is coming due in September and that they had sent a notice that there would be a Communicable Disease Exclusion Endorsement added to the policy, likely relating to COVID. There were no objections to this new endorsement and it is expected that we will renew our policy as presented.



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The group discussed the need to submit a Power of Attorney Authorization to appoint Shay as the authorized representative for any tax related matters before the Kansas Department of Revenue. Todd Bemis made a motion to proceed with signing the form. Seconded by Pat Campbell. The motion was carried without objection. Shay Hanysak will obtain a copy of the most up-to-date form and will present to JR McMahon for his signature as the Taxpayer.

V. Coordinator Report

a) Special Recognition for Charlene Weiss

Charlene Weiss passed away on May 26th. The Lake Region has made a \$100 contribution in her name to the Miami County Cancer Foundation. Shay will forward the receipt letter to Charlene's husband to let him know how much we valued Charlene's contributions to the Lake Region over the years.

b) Education & Outreach

i. *County Fairs*

Shay reached out to the various county fair boards and offered to either sponsor a special category or recognize open class entries with a special award. Custom rosette ribbons with the LRSWA name and logo were ordered and a custom tag created to explain the reason for the special award. These Sustainability Recognition Awards will recognize submissions that best highlight the benefits of recycling and/or using recycled materials and will hopefully help to increase public awareness of the Lake Region and our purpose. To date, Shay is scheduled to attend fairs in Franklin, Anderson, Miami and Linn counties.

ii. *National Recycling Day*

The next environment celebration will be National Recycling Day on November 15th. The group discussed ways to celebrate or recognize the date. It was agreed that a focus on reducing and eliminating contamination in recyclables and collection containers would be a beneficial theme for our social media, newsletter, and school outreach efforts.

Franklin County's Solid Waste Department was willing to host fieldtrips to their facilities for some of the local school kids to discuss recycling and contamination. Shay will also try to make a visit to the various County Commission meetings to see if the Commissioners would be willing to adopt a Resolution in recognition of the date.

VI. Old Business

a) Secretary of State

LRSWA is not currently registered with the Secretary of State and there was some question as to if it should be and if annual reporting was required. No one that we consulted with had any clear answers or directives. JR and Shay reviewed the applicable statutes and couldn't find anything to indicate that it is a requirement. These efforts provided sufficient affirmation for the group to be satisfied with the current standing of the Authority.



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b) Recycling Data

The Regional Coordinator still needs to follow up and contact each county individually to arrange for a time or date to go over the information in order to collect the necessary data and compile the spreadsheets.

c) Revised Interlocal Agreement & Bylaws

The revisions to the Bylaws for the Authority and Management Committee were approved at the last quarterly meeting. Since that meeting was held via Zoom, this was the first opportunity where the group met together in-person and signatures could easily be obtained. Unfortunately, Scott Anderson and Darryl White were not in attendance at this meeting, so Shay will mail them the documents for their signatures as Board Treasure and Vice-Chair of the Management Committee respectively.

The revision to the Interlocal Agreement was also approved by the Board last meeting and the proposed revisions were send out to each County Commission for their approval. A copy of the proposed revisions, with the county signatures of approval, was then submitted to the Attorney General for final approval. We are currently waiting for a reply from the Attorney General's office. Once we receive that approval, a copy of the final document with original signatures will be sent out to each county's Register of Deeds for recording.

d) Grants

i. KDHE Waste Tire Grant

LRSWA was awarded grant funding and will work in partnership with city administration and local civic groups to install 11 recycled benches around the community of Osawatomie. We are waiting on the City of Osawatomie to determine the build and install schedule.

ii. KDHE Solid Waste Grant

LRSWA submitted an application under the small grant (<\$7,500) for the purpose of promoting and increasing program participation in our Adopt-A-Bike program, including the purchase of a cargo container for improved bike storage.

Linn County's Solid Waste Department submitted an application under the large grant (>\$7,500) in order to expand their existing recycling program into the three school districts within the county. The project will include purchasing three new trailer and refurbishing one used trailer

Lakemary (Paola – Miami County) submitted two applications under the large grant (>\$7,500). One to purchase two additional paper shredders to expand their Business Solutions recycling services. The other to purchasing new composting equipment and a small tractor for their Ranch operations.

Tri-Ko (Osawatomie – Miami County) submitted an application under the small grant (<\$7,500) for the purpose of implementing a new recycling collection program for their



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office(s), with the potential to expand to include collection from the local community.

We are still waiting for KDHE to announce the awardees. It is expected any day now.

VII. New Business

a) HHW Reports

KDHE send out this year's spreadsheet for compiling the HHW data. Shay will forward it to the appropriate contacts in each county. The deadline for submission to KDHE is September 1st. Shay requested that, since she has to compile the data from all six counties and report as for whole Lake Region, that the individual county reports be send to her at least a few days before the deadline.

b) Vacant Board & Committee Seats

There are currently some vacant seats for a few Lake Region counties. Shay will send out letters to the Commissioners to request they fill the required seats and also ask that they help us to expand our Management Committee by appointing additional people within the community and/or private sector.

VIII. Guest Speaker

Josh Boyer, Regional Program Manager from Ripple Glass joined he group to discuss the company's history and available programs, plus glass collection, storage and shipping options.

IX. Schedule Next Meetings

Per the rotation schedule, the next meeting was supposed to be held in Osage County, but Shay requested that we let Miami County host the next meeting, so that our proposed guest speaker would not have to drive so far. There were not objections to this change, so the next meeting will be held on Thursday, October 21st @ 9AM in Miami County

X. Adjournment

Board Chair, JR McMahon, adjourned the meeting at about 10:35 AM.

Minutes recorded by: Regional Coordinator, Shay Hanyzak