



# Lake Region Solid Waste Authority

Serving Anderson, Coffey, Franklin, Linn, Miami and Osage Counties  
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## MINUTES

September 11, 2018 | 9:00 a.m.

Miami County Administration Building | 201 S Pearl, Suite 202 | Paola, KS

### Present:

Anderson Co:

Coffey Co: Todd Bemis

Franklin Co: Peg Pearson, Don Stottlemire

Linn Co: Jackie Messer, Al Doan

Miami Co: JR McMahan, Darryl White

Osage Co: Fred Diver, Russell Swanson

Lake Region: Colleen Lopez, via phone

Guest: Charlene Weiss

1. Call to order: JR McMahan, Chairman called meeting to order at 9:00am.
2. Roll call
3. Approve Agenda- JR M. proposed adding item to new business: Charlene Weiss to discuss coordinator position. Item added as item a., Coordinator equipment to be discussed following, as item b. Todd B. moved to accept the agenda, Fred D. seconded. Motion carried.
4. Approve Minutes – July 10, 2018. Todd B. motion to approve the minutes, Peg P. seconded. Motion carried.
5. Financial Report
  - a. Quarter 2 2018 payroll taxes completed
    - i. Coordinator received letter from the Kansas Department of Labor stating that bank denied payment, investigated – funds were scheduled to come from Goddard State Bank. Entered correct information, taxes completed. Documentation in 2018 LRSWA files.
  - b. Minimal activity, Coordinator salary reflects

Motion to accept financial report and place on file for annual review made by Don S. Glen T. seconded. Motion carried.

## 6. Coordinator Report

- a. Solid Waste Management Plan
- b. HHW Waste Report
- c. Taxes
- d. Minimal work due to move and leaving the position, averaging 50 hours per month over the summer

## 7. Old Business

- a. Solid Waste Management Plan
  - i. All counties have worksheet turned in minus Coffey County.
  - ii. Coordinator will send out request for information to individual counties as the plan is being completed. Pay attention to email in following weeks
  - iii. Lake Region Board must accept the plan first
    1. Vote to take place over email Monday, October 1, 2018
    2. October 4 is latest date possible to get plan to accepted by Lake Region and to County Commissioners to get on the individual county agendas
    3. County Commissioners Meeting Minutes with the SWMP vote are evidence of a public hearing
    4. Resolution form signed by county commissioners are needed. A blank form will be sent out with completed SWMP prior to County Commissioner Meeting
    5. October 14, 2018 due date
- b. HHW Report
  - i. All six counties have submitted report
  - ii. Combined LRSWA report due to the state October 14, will be completed on time
- c. Adopt-a-Bike update
  - i. Don will get coordinator stats to compare with KCPL grant goals, coordinator will have report for next board meeting

- ii. Other grant opportunities available from Walmart and MFA Oil
- iii. Ellsworth trip

## 8. New Business

### a. Charlene Wiess, LRSWA Coordinator position

- i. Charlene served as coordinator prior to Colleen L.
- ii. Concerns with taking over the role again:
  - 1. Storage issues – Lake Region will continue storing items in facility located in Miami County. Charlene lives in Miami County and the location remains a convenient choice
  - 2. Education – Current coordinator discussed personalizing the education efforts to meet both the needs of the community and the coordinators.
- iii. The Coordinator position will be offered the same contract the current coordinator is working under for the 2018 year.
- iv. Al D. made the motion that the board enter into an agreement that Colleen L. last day of work under Lake Region be October 31, 2108 with Charlene W. taking over the position November 1, 2018. Darryl W. seconded. Motion carried.

### b. Coordinator equipment - Colleen L. will be in Paola October 6 and can bring Lake Region equipment back at that time. Any files needed for the completion of her time as LRSWA coordinator, will be mailed US Postal at the end of October.

## 9. Schedule next meeting – December 11, 2018 - Osage County

## 10. Adjourn – Motion made by Fred D. to adjourn meeting. Seconded by Don S. Motion carried, meeting adjourned 10:06am.