



# Lake Region Solid Waste Authority

Serving Anderson, Coffey, Franklin, Linn, Miami and Osage Counties  
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## MINUTES

January 9, 2018 | 9:00 a.m.

County Extension Conference Room | 411 Oak | Garnett, KS

### Present:

Anderson Co: Scott Garrett  
Coffey Co: Todd Bemis, Jeff Beyer  
Franklin Co: Don Stottlemire  
Linn Co: Joe Maloney  
Miami Co: JR McMahon, Darryl White  
Osage Co: Fred Diver, Russell Swanson, Glen Tyson  
Lake Region: Colleen Lopez

### Board of Directors

1. Call to order: JR McMahon, Chairman called the meeting to order at 9:06 a.m.
2. Approve Agenda: JR M. proposed adding item c. to New Business: Miami County Landfill Drone Survey. After the addition, Scott G. moved to accept the agenda, Russell S. seconded. Motion carried.
3. Approve Minutes – November 7, 2017: Scott G. moved to approve the minutes, seconded by Glen T. Motion carried.
4. Financial Report - Financial information since last board meeting, November and December 2017, was reviewed by board
  - a. 10.3% over budget, \$2464.51
    - i. Line item 105
      1. 100% overbudget
      2. Reasoning: \$600 home office rental, contracted with new coordinator
    - ii. Line item 102
      1. 21.3% over budget
      2. Reasoning: \$3110 difference between coordinator contracted hours and what was budgeted for 2017 salary for previous coordinator
    - iii. Changes are reflected in the 2018 budget
    - iv. Taxes
      1. January: State and Federal W2, W3, this is a change from previous years, Social Security; Kansas Withholding; quarterly payroll taxes
      2. 2017's annual taxes for Lake Region due in May and will be handled by Justin Smail from Smail and Associates in Paola. He did annual taxes for LRSWA the previous year

A motion was made by Don S. to approve the financial report and place on file for audit. Motion seconded by Darryl W. Motion carried.
5. Coordinator Report
  - a. Officially LRSWA coordinator for one year
  - b. Adopt-a-Bike brochures – completed and printed, ready for distribution
  - c. Website – Check it out, being updating regularly lakeregionsolidwaste.org
  - d. Lake Region brochure and newsletter – emailed, article on Facebook, website
  - e. KOR works conference in Hutchinson, KS March 12-14
6. Old Business

- a. KDHE Grant opportunity – None of the Lake Region six counties chose to apply for the grant
  - b. Solid Waste Management Plan – Received a letter from Jeff Walker at KDHE stating that the SWMP annual review was accepted by the state. 2018 is the five year plan.
    - i. Due October 5, 2018
    - ii. New rules for plan – Will meet with Jeff in the spring to go over the new rules for the five year plan.
7. New Business
- a. Audit of Lake Region finances – Scheduled audit date for February 5<sup>th</sup> at 10am in Miami County. Linn County, Miami County, and Franklin County will audit the finances for 2017. Meeting invite will go out shortly to those counties involved in the audit.
  - b. Annual meeting speaker – Invite Jeff Walker to annual LRSWA meeting, either in person or via video chat, to discuss new SWMP rules and regulations and answer any questions the board members may have concerning the plan. Colleen L. will contact Mr. Walker requesting his presence.
  - c. Miami County Landfill Drone Survey – JR M. discussed the pros and cons of using drone survey technology on landfills. Miami County used George Butler Associates with a cost of \$4,700. As the technology develops more and becomes more affordable, JR recommended other counties consider drone surveying.
8. Schedule next meeting: Annual Meeting – Miami County, May 15<sup>th</sup> at 10am.
9. Adjourn: Motion made by Don S. to adjourn meeting, seconded by Jeff B. Motion carried. JR adjourned the meeting at 9:50 a.m